



US Army Corps
of Engineers

Request for a Pre-Application Meeting

This document can be used when you would like to request a Pre-Application Meeting with the U.S. Army Corps of Engineers, Detroit District Regulatory. The Pre-Application Meeting is an opportunity to meet (either face-to-face or by telephone) with one of our Regulatory Project Managers to discuss the aspect regulatory proposed projects. So that we may better serve you, please supply the following information and supporting documents described below. This document can be filled out and then printed. The document and supporting information should be mailed, faxed, and/or Emailed to:

U.S. Army Corps of Engineers, Detroit District
Regulatory Office
477 Michigan Avenue
Detroit, Michigan 48226-2550
Phone: (800) 493-6838, (313) 226-2218
Fax: (313) 226-6763
Email: Regadmin.LRE_RegAdmin@usace.army.mil

Please contact us if you need any assistance with filling out this document.

Property Location and Information

Property Address/Location: _____

City (name) or Unincorporated: _____ County: _____

Township Name: _____ State: _____ Zip: _____

Lat/Long in Decimal Degrees: _____°N _____°W

Size of Property in Acres: _____ (Include a site drawing, if possible.)

Prior or Related USACE Project Number: _____

Proposed Project:

Project Purpose:

Are there wetlands on the property? (Yes or No)

Has a wetland delineation been performed? (Yes or No) If yes, please indicate who conducted the delineation and the date of the delineation:

Is the property subject to a conservation easement of deed restriction? (Yes or No)
If yes, please explain and submit details of the project area:

Was the property a site for mitigation pursuant to a project previously permitted by USACE?
(Yes or No) If yes, please explain and submit details of the project area:

Is the property neighboring/adjacent to/bordering a project previously permitted by the USACE?
(Yes or No) If yes, please explain and submit the name of the project, the permittee's name and/or address, and Corps permit number, if available:

Are you considering any work on the property in question? (Yes or No) If yes, please describe the proposed project:

Contact Information:

Requester Name: _____

Property Owner Name (if not, requester): _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Daytime Telephone: _____ Fax: _____

Email Address: _____

If available, please provide a map and/or copy of the plat of survey identifying the physical boundaries of the property. Additionally, if you have any of the following information, please include with your request: wetland delineation, relevant maps, drain tile survey, topographic survey, and site photographs.

Since you are considering doing work on the property, please identify on the required site map, plat of survey, or in a separate drawing: the footprint, location, and type of potential work. It will assist us during the Pre-Application Meeting and may reduce unnecessary delays of processing subsequent permits, if required.

I hereby certify that the information contained in the Request for a Pre-Application Meeting is accurate and complete:

Signature of Requestor:

Date:
